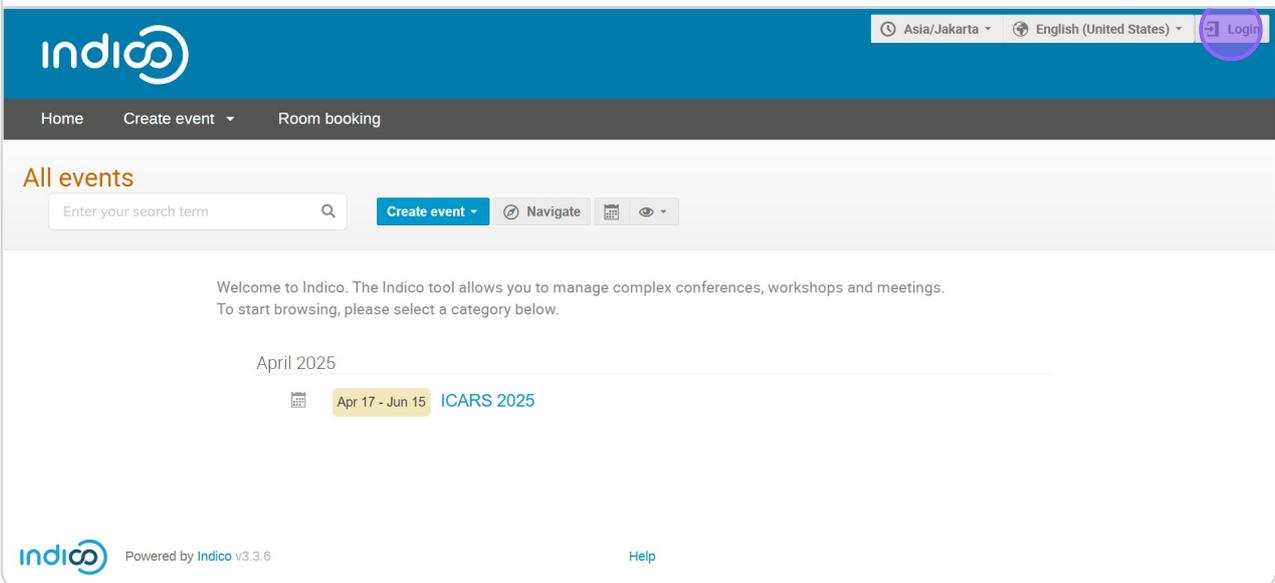


Home · Conferences UMAHA (Indico)

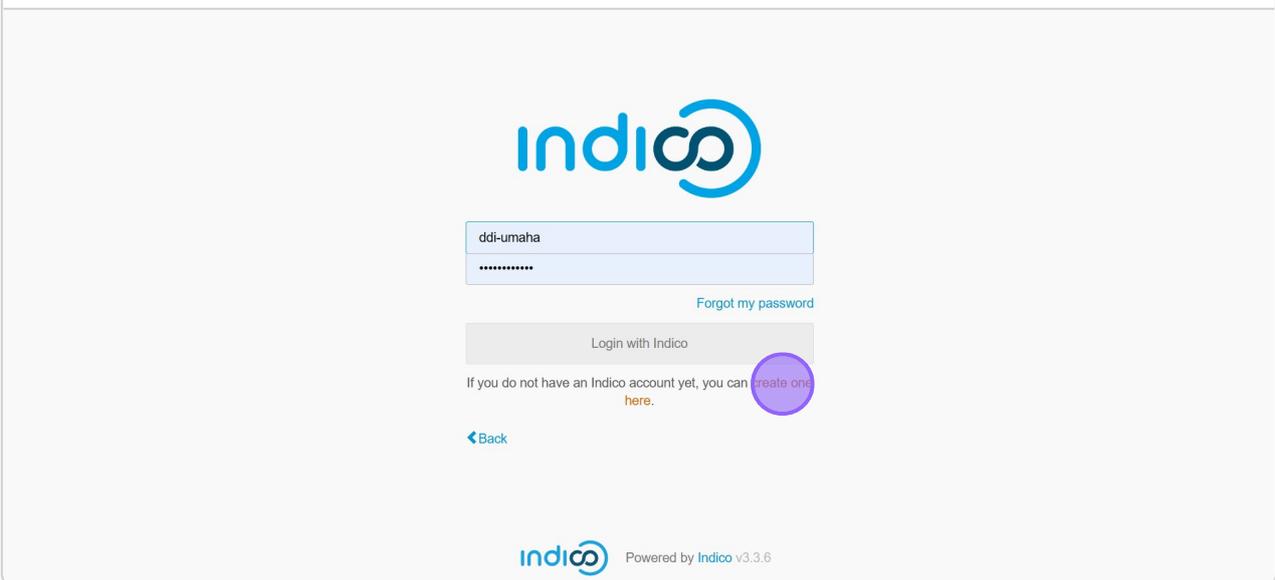
1 Navigate to <https://conferences.umaha.ac.id/>

2 Click on "Login"



The screenshot shows the Indico website interface. At the top, there is a blue header with the Indico logo on the left and navigation links for "Home", "Create event", and "Room booking" in the center. On the right side of the header, there are location and language settings: "Asia/Jakarta" and "English (United States)", along with a "Login" button circled in purple. Below the header, the main content area is titled "All events" and includes a search bar with the placeholder "Enter your search term", a "Create event" button, and icons for "Navigate", a calendar, and a visibility toggle. A welcome message reads: "Welcome to Indico. The Indico tool allows you to manage complex conferences, workshops and meetings. To start browsing, please select a category below." Underneath, there is a section for "April 2025" with a calendar icon and a highlighted event: "Apr 17 - Jun 15 ICARS 2025". At the bottom left, the Indico logo is followed by "Powered by Indico v3.3.6", and a "Help" link is located at the bottom right.

3 Click on "create one here"



The screenshot shows the Indico login page. The Indico logo is prominently displayed at the top center. Below it, there are two input fields: the first contains the text "ddi-umaha" and the second contains a series of dots representing a password. To the right of the password field is a link that says "Forgot my password". Below the input fields is a button labeled "Login with Indico". Underneath the button, there is a message: "If you do not have an Indico account yet, you can [create one here.](#)" where the "create one here" link is circled in purple. At the bottom left, there is a "Back" link with a left-pointing arrow. At the bottom center, the Indico logo is followed by "Powered by Indico v3.3.6".

4

isi email address anda

indico

Asia/Jakarta English (United States) Login

Home Create event Room booking

Create a new Indico profile

To create a new Indico profile you first need to verify your email address.

Email address *

CAPTCHA * **Confirm that you are not a robot**
Type the characters you see in the image. You can also listen to the audio instead

Answer

[Send me a verification email](#) [Back](#)

5

isi captcha sesuai dengan gambar

indico

Asia/Jakarta English (United States) Login

Home Create event Room booking

Create a new Indico profile

To create a new Indico profile you first need to verify your email address.

Email address *

CAPTCHA * **Confirm that you are not a robot**
Type the characters you see in the image. You can also listen to the audio instead

Answer

[Send me a verification email](#) [Back](#)

6

Click on email dari conferences umaha

The screenshot shows the Gmail interface. On the left, the navigation pane includes 'Tulis', 'Kotak Masuk' (54), 'Berbintang', 'Ditunda', 'Ter kirim', 'Draf', 'Selengkapnya', and 'Label'. The main area displays a list of emails. The selected email is from 'Conferences U...' with the subject '[Indico] Verify your email'. A purple circle highlights the sender's name 'Conferences U...' in the email header. Above the email list, a warning banner states: 'Anda akan berhenti menerima email pada 21 Jun. Anda tidak memiliki penyimpanan yang cukup. Mulai 21 Jun, email yang dikirimkan kepada Anda akan dikembalikan ke pengirimnya dan tidak dapat dipulihkan. Dapatkan penyimpanan ekstra - Rp 14.500,00 Rp 0/bulan selama 1 bulan. Mulai uji coba Kosongkan ruang penyimpanan'.

7

Klik Link yang tertera

The screenshot shows an open email from 'Conferences UMAHA <noreply@umaha.ac.id>' with the subject '[Indico] Verify your email'. The email content reads: 'Dear user, You started the Indico profile creation process. To continue, you need to verify that akmaljones12@gmail.com is indeed your email address. Please click the following link to continue the registration process: https://conferences.umaha.ac.id/register/?token=lmFrbWfSam9uZXMkMkbnWFpbC5jb20i.aD0c5g_lwrzt6aqzI5i-opjBtweKOEVR0 -- Indico :: Email Notifier <https://conferences.umaha.ac.id/>'. A purple circle highlights the verification link. At the bottom, there are buttons for 'Balas', 'Teruskan', and a smiley face icon.

8

Isi Nama anda

Home

Create event ▾

Room booking

Create a new Indico profile

✓ You have successfully validated your email address and can now proceed with the registration.

User information

Email address

akmaljones12@gmail.com

First name *

|

Last name *

Affiliation

Login details

Username *

Password *

Confirm password *

9

Isi Username anda, untuk affiliation optional
bisa diisi atau tidak

✓ You have successfully validated your email address and can now proceed with the registration.

User information

Email address

akmaljones12@gmail.com

First name *

akmal

Last name *

widyatama

Affiliation

|

Login details

Username *

|

Password *

Confirm password *

Create my Indico profile

Cancel

10

Isi Username dan Password anda
buat Password yang susah, dengan huruf besar kecil, angka, dan symbol

✓ You have successfully validated your email address and can now proceed with the registration.

User information

Email address

akmaljones12@gmail.com

First name *

akmal

Last name *

widyatama

Affiliation

Login details

Username *

Password *

Confirm password *

Create my Indico profile

Cancel

11

Click on "Create my Indico profile"

User information

Email address

akmaljones12@gmail.com

First name *

akmal

Last name *

widyatama

Affiliation

Login details

Username *

akmalvy

Password *

Confirm password *

Create my Indico profile

Cancel



Powered by Indico v3.3.6

[Help](#)

12

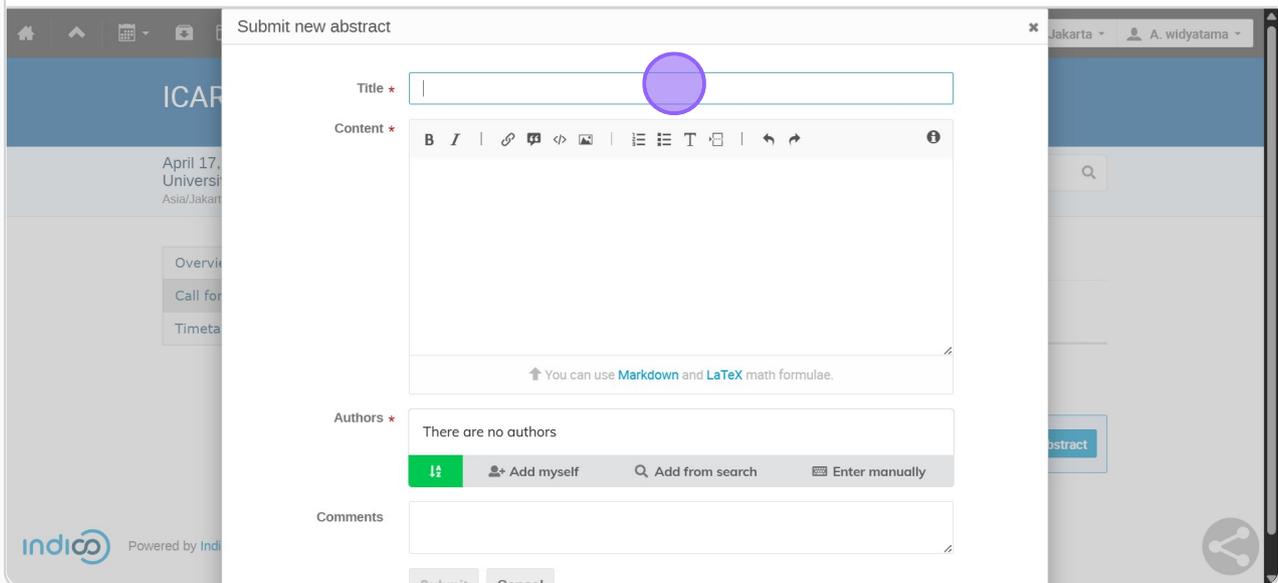
Setelah selesai register
Click on "ICARS 2025"

13

Click on "Submit new abstract"

14

Isi Judulnya dan isi contentnya



Submit new abstract

Title *

Content *

B *I* | [Link](#) [Image](#) [Code](#) | [List](#) [Table](#) [Text](#) [Quote](#) | [Undo](#) [Redo](#) [Info](#)

↑ You can use [Markdown](#) and [LaTeX](#) math formulae.

Authors * There are no authors

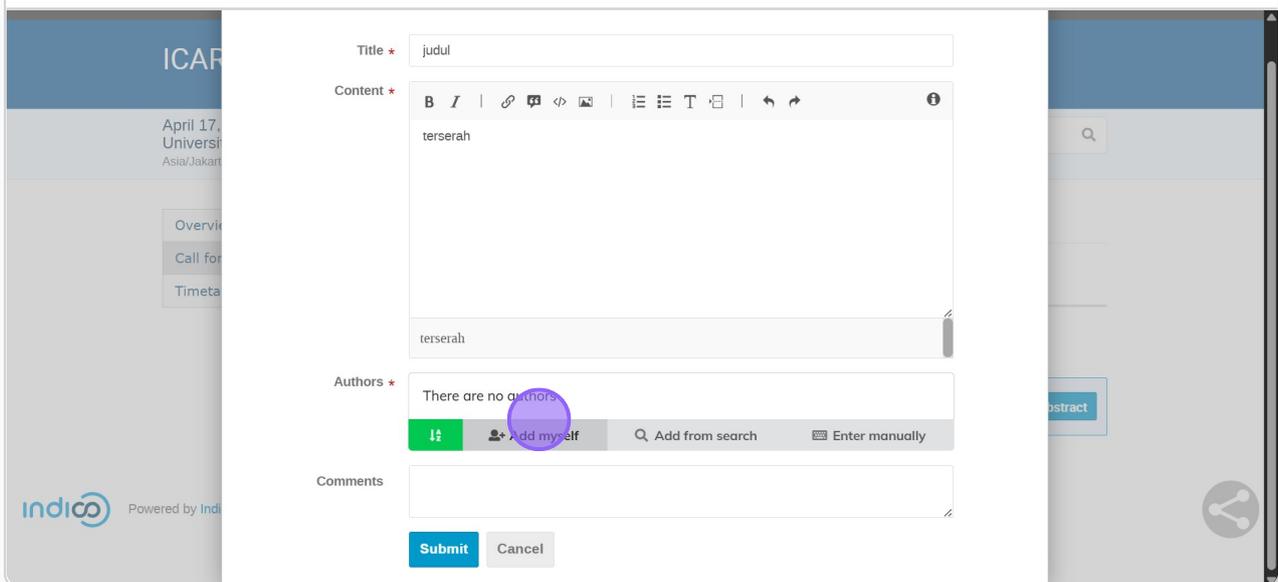
[Add myself](#) [Add from search](#) [Enter manually](#)

Comments

[Submit](#) [Cancel](#)

15

tambahkan anda sendiri sebagai authors



Submit new abstract

Title * judul

Content *

B *I* | [Link](#) [Image](#) [Code](#) | [List](#) [Table](#) [Text](#) [Quote](#) | [Undo](#) [Redo](#) [Info](#)

terserah

terserah

Authors * There are no authors

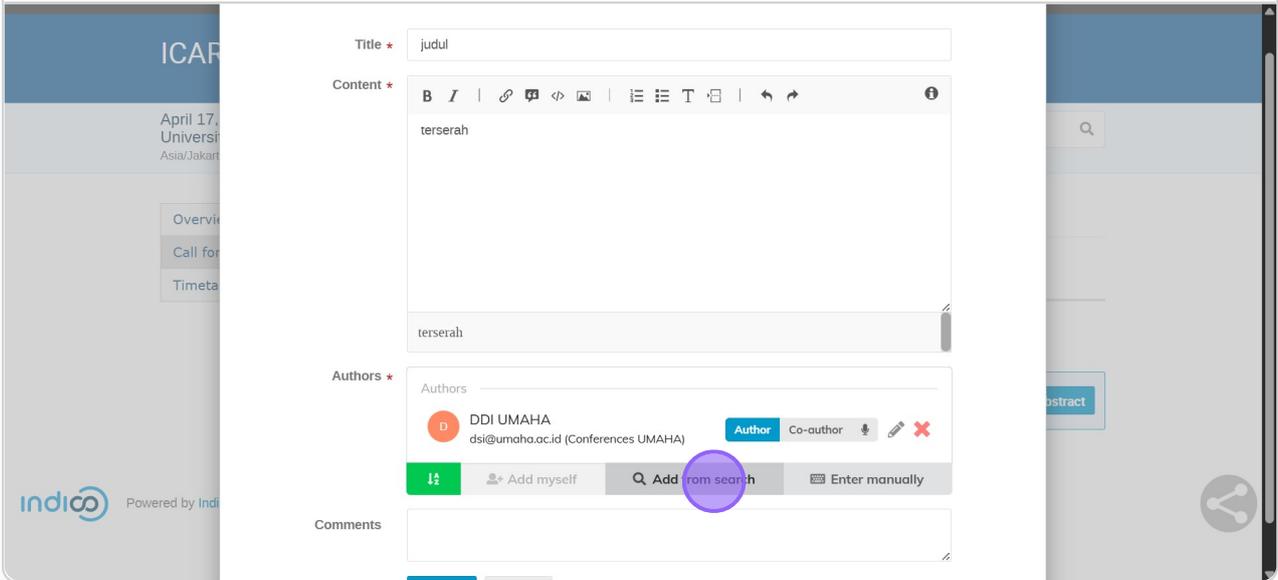
[Add myself](#) [Add from search](#) [Enter manually](#)

Comments

[Submit](#) [Cancel](#)

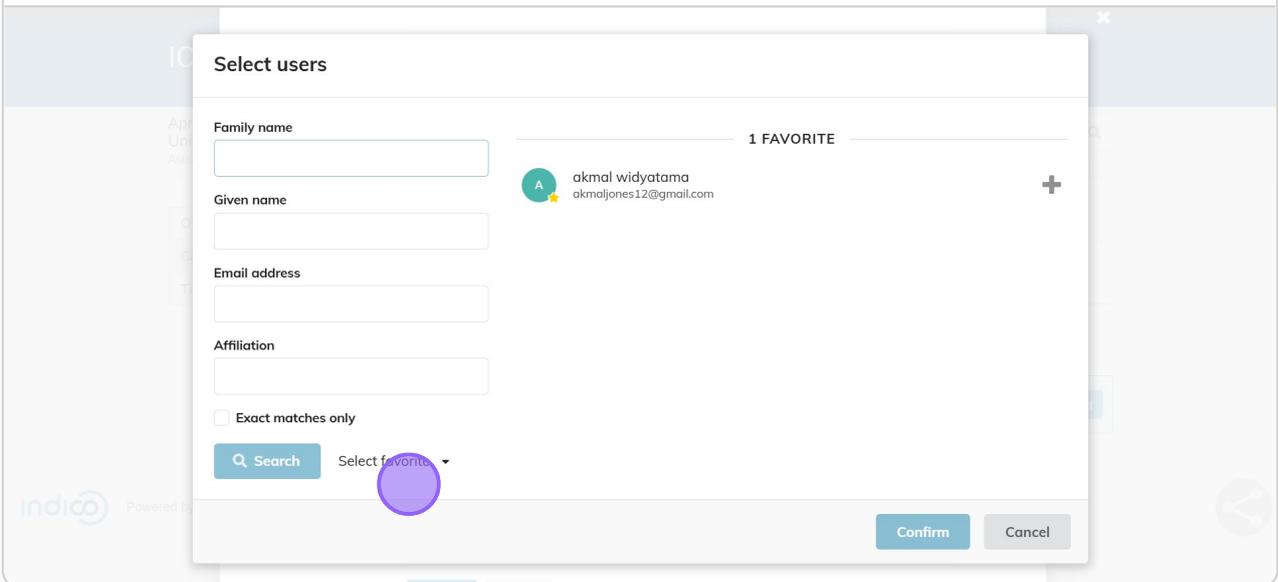
16

Jika ingin menambah authors lain tambahkan dengan klik add from search



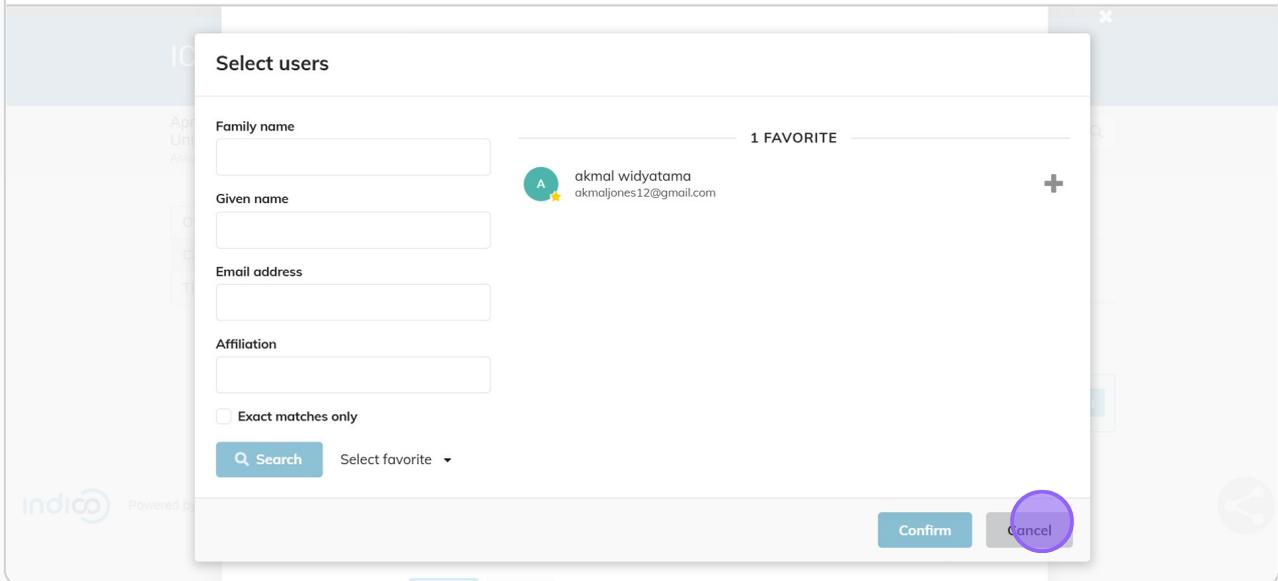
17

Cari user author lain, dengan mengisi kolom yang ada dibawah



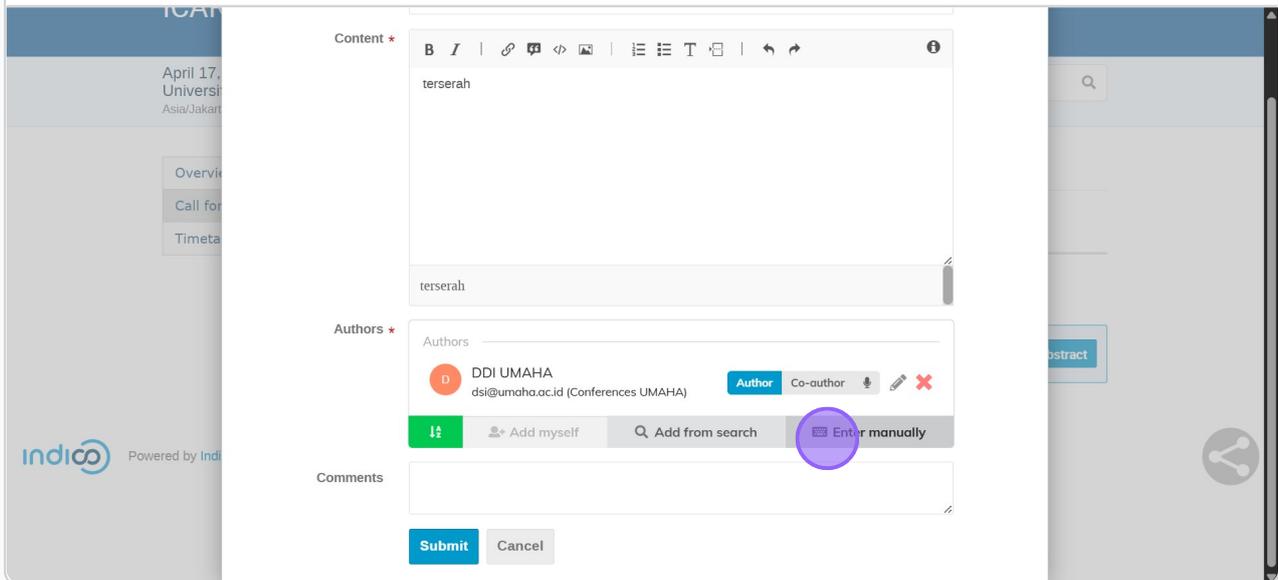
18

Jika tidak klik cancel



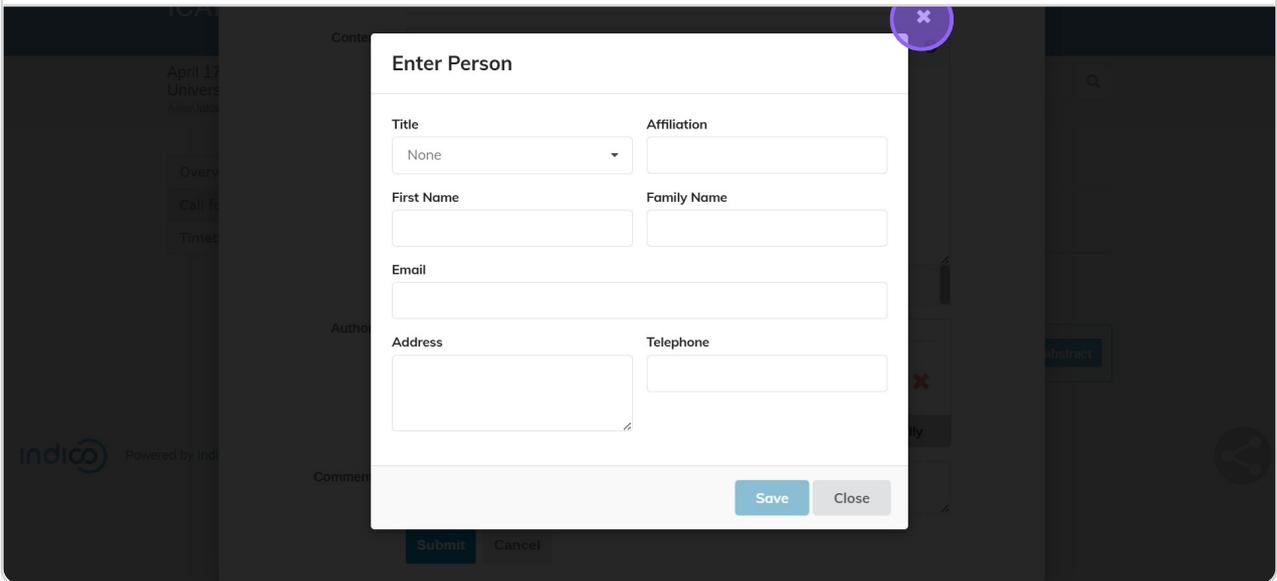
19

jika belum author lain belum register, bisa isi manual dengan klik tombol enter manually



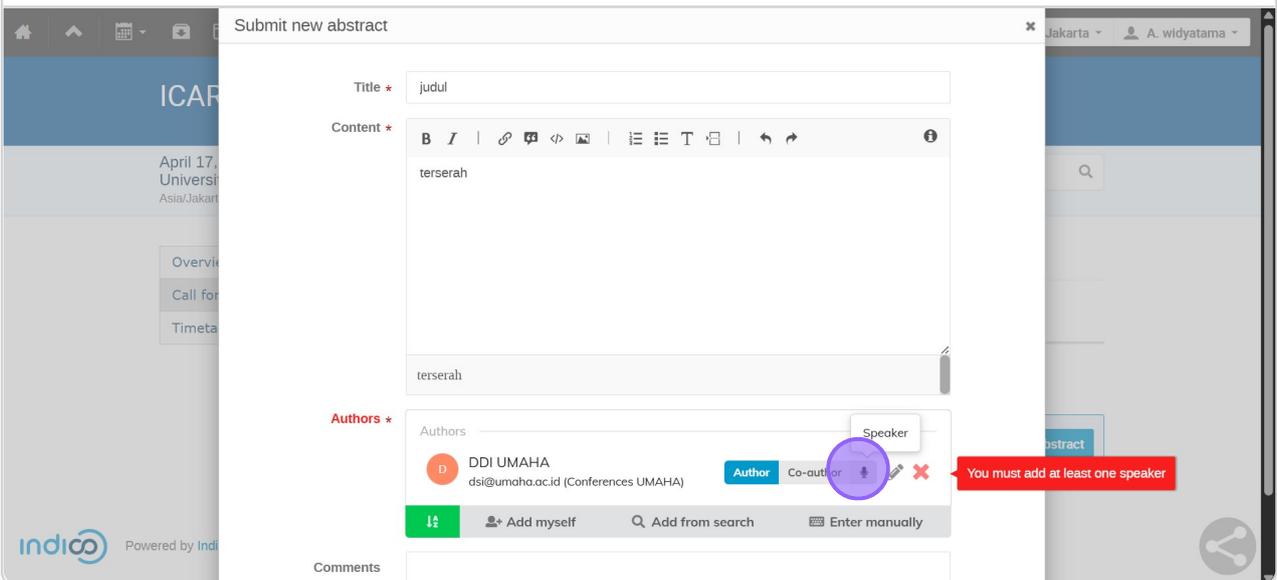
20

kemudian isi kolom-kolom tersebut



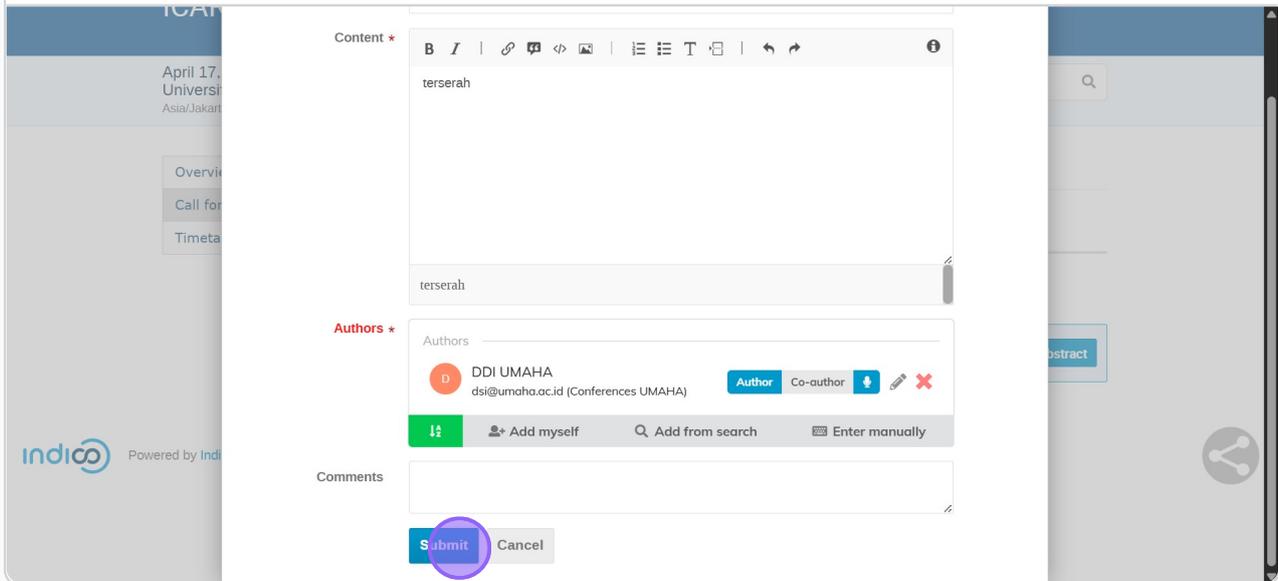
21

Klik salah satu user untuk dijadikan Speaker



22

Jika semua sudah selesai, Klik submit



23

Done □

